

The 2018 Annual Business Meeting of the Southeast World History Association was held on 3 November 2018 from 3:00 p.m. to 4:15 p.m. in the Education Center at the Great Smoky Mountains Institute at Tremont, Townsend, TN.

The meeting was called to order by SEWHA President, Doug Sofer. Following the established Agenda, the following actions were undertaken:

<b>Welcome</b>	Nick Di Liberto, SEWHA Vice President
<b>Minutes of Last Meeting</b>	H. Micheal Tarver, SEWHA Executive Secretary
<b>Treasurer's Report</b>	Masako Racel, SEWHA Treasurer
<b>President's Report</b>	Doug Sofer, SEWHA President
<b>Executive Secretary's Report</b>	H. Micheal Tarver
<b>World History Bulletin Editorship Update</b>	H. Micheal Tarver
<b>Old Business</b>	Doug Sofer

Future Conferences – Dr. Sofer urged members to consider hosting the 2019 Annual Conference.

Elections – No elections needed for 2018

Webmaster Position – By acclamation, Evan Wallace was approved as the Social Media contact person for SEWHA. The webmaster duties would continue to be shared among the officers, as each of them has different areas of the site to maintain.

**New Business** Doug Sofer

Bank Accounts – Micheal Tarver discussed the issues with SunTrust Bank and the fact that there is no branch in Arkansas, plus the fact that in order to have new officers added to the account after each election, all officers would have to be at a bank branch at the same time in order to conduct any changes to authorized users. To help clear-up current issues, the following items were approved by the members present:

- 1) Dr. Tarver pursue the opening of an account at a bank with branches in both Arkansas and Georgia, plus additional coverage throughout the southeast.
- 2) Dr. H. Micheal Tarver, Executive Secretary of the Southeast World History Association, should be listed as Primary Contact for the Organization's banking accounts, and listed as the Account Administrator.
- 3) In regard to the current SunTrust account, if Dr. Tarver decides to stay with SunTrust, then the following actions be undertaken with regards to the organization's current bank account:
  - a) the late Dr. Denis Gainty, former Executive Secretary of the Organization, should be removed from the list of accepted agents of the Organization,

effective immediately. Any debit cards issued in his name and linked to the Organization's bank accounts should be destroyed.

- b) Dr. Sara Jorgensen, former President of the Organization, should be removed from the list of accepted agents of the Organization, effective immediately. Any debit cards issued in his name and linked to the Organization's bank accounts should be destroyed.
- c) Dr. Jarod Poley, former Executive Secretary of the Organization, should be removed from the list of accepted agents of the Organization, effective immediately. Any debit cards issued in his name and linked to the Organization's bank accounts should be destroyed.
- d) Dr. Masako Racel, Treasurer of the Organization, should be added to the SunTrust accounts of the Organization as an authorized signer of checks. A debit card should also be issued by SunTrust Bank for the Organization's account in Dr. Racel's name.

**The meeting was adjourned at 4:15 p.m.**

**Respectfully Submitted November 4, 2018:**



**Dr. H. Micheal Tarver  
SEWHA Executive Secretary**